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- 2 Science & Engineering Library and the Students' Reading Room
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How many libraries are there in Waseda Univ.?

More than 20



Campus Libraries





Other Libraries and Reading Rooms

Central Library





How many books does Waseda Univ. Library have?

The average number of books held by university libraries in Japan is about 405,000.



Periodicals Database E-journals E-books

over

over

over

over

54,000

260

35,000

480,000

(date from 2013)



Are there any rare materials?

Cultural Heritages



And also... a great number of <u>Documents</u>, <u>Microfilms</u>, <u>Audio-Visual materials</u>, etc.





What time is the library open?

Service Hours

during the term

Mon. - Fri.

Sat.

Science &

Engineering

Library

9:00 - 21:00

9:00 -19:00

Central Library(*)

9:00 - 22:00

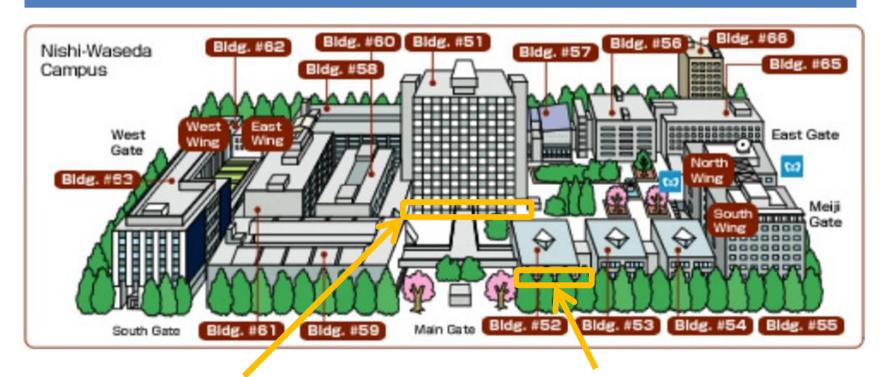
9:00 - 22:00

*Open on Sundays

10:00 - 17:00

Science & Engineering Library and Students' Reading Room

Nishi-Waseda Campus



1st Basement
Science & Engineering
Library

1st Basement Students' Reading Room

Science & Engineering Library (Basement of Bldg. No. 51)

Research Library
 330,000 books
 8,000 academic journals

many English materials

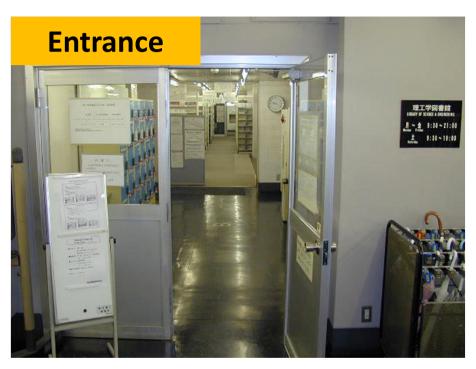
Reference Service



Lock the Locker

Be sure to store your bags and personal belongings in the locker before entering the Science & Engineering Library.

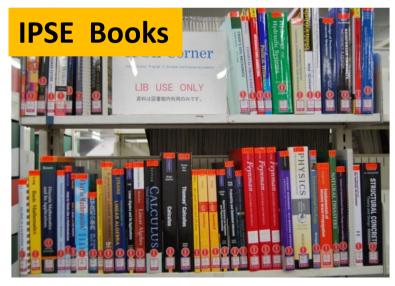








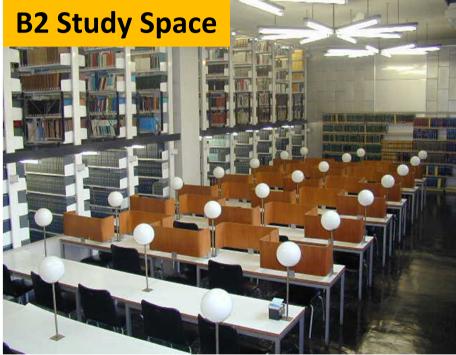












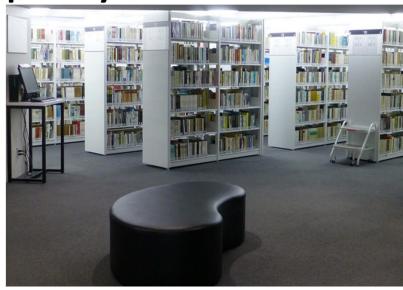
Science & Engineering Students' Reading Room

 About 105,000 science and engineering books related to school courses are collected

Multiple copies for frequently used books

Most of the books are written in Japanese

Bldg. No.521st Basement



Center for Japanese Language Students' Reading Room

•Bldg. No. 22 (3F) in Waseda Campus

Many books and AV materials for learning Japanese

All Waseda students can borrow them



How to Search Library Materials



WINE 早稲田大学 学術情報検索システム Waseda University Library Catalog

* Japar

Search WINE OPAC by

- * TITLE Search
- * KEYWORD Search
- * AUTHOR Search
- * SUBJECT Search
- * ISBN/ISSN Search
- * Search by OTHER INDEXES
- * LIMIT Search
 (by Location, Material type...)

Services

Help (How to use, Locations etc..)

VIEW YOUR RECORDS (Check Due Dates, Renew books, Hold...)

<u>UNICODE OPAC</u> (Chinese, Korean, etc...)

<u>Broadcast Search</u> [In Japanese] (Z39.50)

Books just arrived

Online Requests (ILL, Recommended purchases...)

Catalogs

Newspapers [In Japa

Micro forms [In Japa

<u>Doctoral Thesis</u> [In Japanese] <u>Master's 1</u>

#: Unavailable resouthrough WINE terminathe libraries.

Electronic Resourc

Online Journals

Waseda University

How to find location / status on WINE

Waseda University Library Catalog RefWorks



6 results found. Sorted by relevance | date | title .

Record: Next

Author <u>Turabian, Kate L.</u>

Title A manual for writers of research papers, theses, and

dissertations: Chicago style for students and researchers / Kate L. Turabian; revised by Wayne C. Booth ... [et al.].

Imprint Chicago: University of Chicago Press, 2007.

LOCATION	CALL #	STATUS
A-CENTRAL/B2F KENKYU	F836 00102	DUE 11-06-13
D-RIKOH/IPSE	TE Man	LIB USE ONLY
WM-SILS/BLOCK B. RESERVE	GO313	ON THE SHELF
WM-SILS/BLOCK B. RESERVE	GO313	LIB USE ONLY
WM-SILS/BLOCK B. RESERVE	GO313	LIB USE ONLY
Descri		

Descri 466 p. : ill 80226823362

'80226823362 (c lk. paper)

Location

Call #

Status: On the shelf/missing /Due date/In Transit etc...



Any rules for borrowing and returning?

 You need your student ID card to enter the library and borrow a book.



- How many books can I borrow at one time?
 - ⇒Up to 15 books for undergraduate students.
 - 30 books for graduate students.
- What happens if I don't return books by due date?
 - ⇒You receive 1 penalty point per item per day.

#User's library privileges are suspended for 14 days every 50 penalty points.



WINE 早稲田大学 学術情報検索システム Waseda University Library Catalog

* Japanese *

Search WINE OPAC by Services Catalogs * TITLE Search Newspapers [In Japanese] Help (How to use Locations etc..) Micro forms [In Japanese] VIEW YOUR RECORDS * KEYWORD Search Doctoral Thesis [In Japanese] (Check Due Dates, Renew books Master's Thesis Hold...) * AUTHOR Search UNICODE OPAC (Chinese, Korean, etc...) #: Unavailable resources through WINE terminals in the * SUBJECT Search Broadcast Search [In Japanese] libraries. (Z39.50)# Electronic Resources * ISBN/ISSN Search Books just arrived # Online Journals * Search by OTHER Online Requests (ILL, Recommended purchases...) # Waseda University **INDEXES** * LIMIT Search (by Location, Material type...) * Reserve Books Search by Course / by Instructor

Information

Link

* PROBLEM: We have found out that a notice for coming due date which is to be sent to all library users on loan status 5 days prior to their due date via email, is not delivered to all properly.

Please confirm your due date through 'View Your Record' on WINE by

National Diet Library (OPAC)

Library Services(PDF)
(Locations, Service hours,

WINE: Waseda University Library Catalog

View Your Record - Renewal, Check/Cancel Your Requests -

Form A - Student, Faculty ogin ID(*Not your email address) Student: 1z06q1239 (9digits) Faculty: w123456 (7 digits) Waseda-net password

Form B - Others (Who owns Library card)

Library card number

w123456 (7 digits) v0001234560 (11 digits)

Password

Enter your ID and password, then click SUBMIT

What is Login ID?

Faculty w123456 (w + Your faculty ID number)

Student 1z06g1239 (Remove "-" from the number on your ID card)

> If your student ID number is composed of numerics only, please change the last digit into alphabet by the following rules. 40031234-5 --> 40031234f (Change "5" into "f") 97031999-8 --> 97031999i (Change "8" into "j")

Part-time Lecturers

Please register your password when you ask librarians to issue/renew your card at Central Library. You can also log in by Form A if you have your Waseda-Net account.

How to Access Online Journals

- Links to online journals are on WINE
 Records with "WEB" after the title in the search results are online journals.
- The Waseda Portal for Online Journals
 You can find online journals by titles, ISSN or subjects with this page
- Waseda E-resource Portal
 Specific Databases are also searchable.



Title begins with

-- Please se

1 record retrieved for the search: Title begins with "IEEE transactions on professional"

IEEE transactions on professional communication (0361-1434)
from 1972 to present in IEEE/IET Electronic Library (IEL)

Look up Article

Access Databases

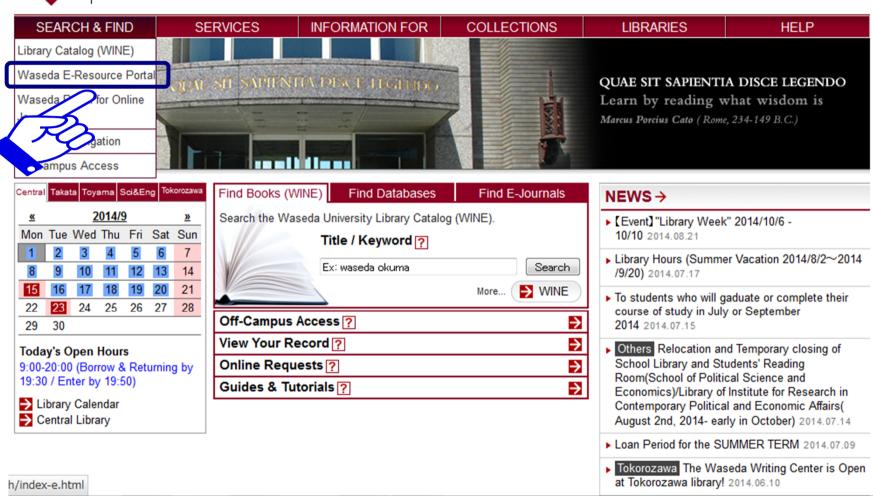


Contact Us Library Locations

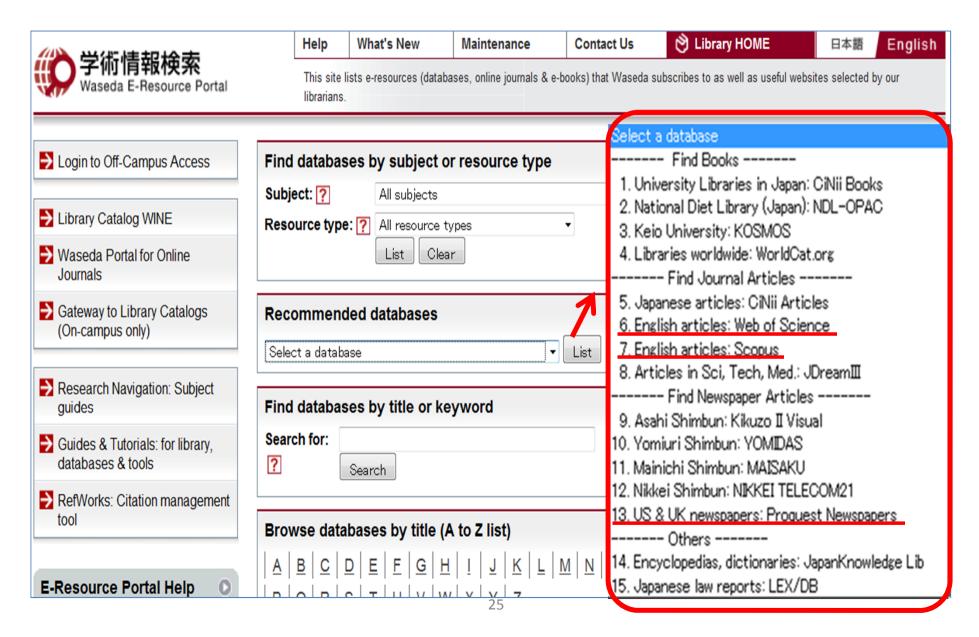
Site Map

日本語 English





Access Databases





How about electronic books?



Help What's New Maintenance Contact Us **ORIGINAL STATE OF STATE O**

- Description
 Descrip
- Guides & Tutorials: for library, databases & tools

 RefWorks: Citation management tool
- E-Resource Portal Help

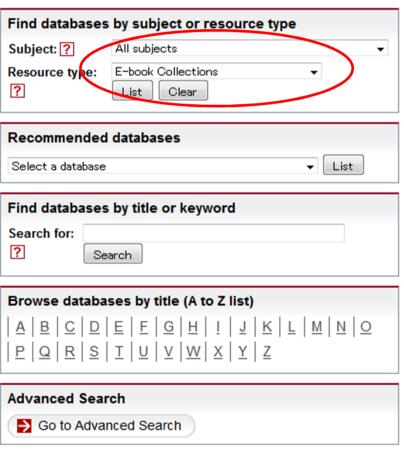
 About E-Resource Portal

 Using this Site

 Icons & Glossary

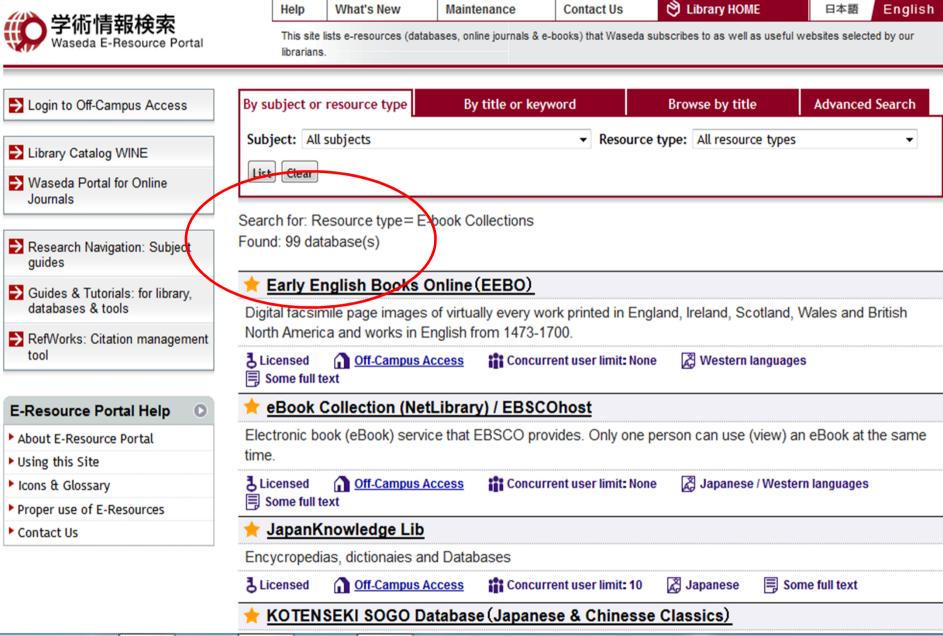
 Proper use of E-Resources

 Contact Us



librarians.





Waseda University

nfo Se

Search

QuickView

Bookshelf

English | My Settings | Sign

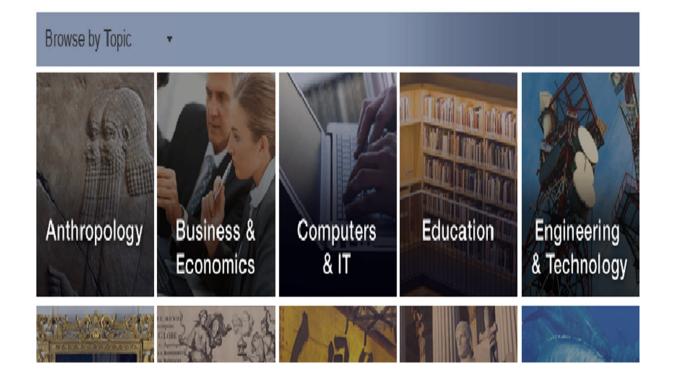
Simple Search:

Fulltext access to 80,000 books published by world's leading academic publishers



Need authoritative information?

Your library offers e-books from trusted publishers in all academic subject areas along with powerful research tools with Academic Complete[™]!



Waseda University Library > Search & Find > Off-Campus Access SEARCH & FIND Library Catalog (WINE) Waseda E-Resource Portal Waseda Portal for Online Journals Research Navigation Guides & Tutorials Off-Campus Access New " Off Campus Access

Off-Campus Access

What is Off-Campus Access? ✓ Using Off-Campus Access ✓ Who is eligible?

What is Off-Campus Access?

Off-campus access service allows you to connect to the Waseda licensed data e-books remotely from home or while traveling.

New "Off-Campus Access (EZproxy)" service is now available for beta testing. Off-Campus Access service.

Please note that service may change or may be temporarily suspended for ma during the beta-testing period.

Terms and Conditions for Use of Licensed Electronic Resources

- Copyrights for databases and electronic journals belong to the authors or servic protected under the copyright laws and international agreements.
- Databases and electronic journals are restricted for use by Waseda University s

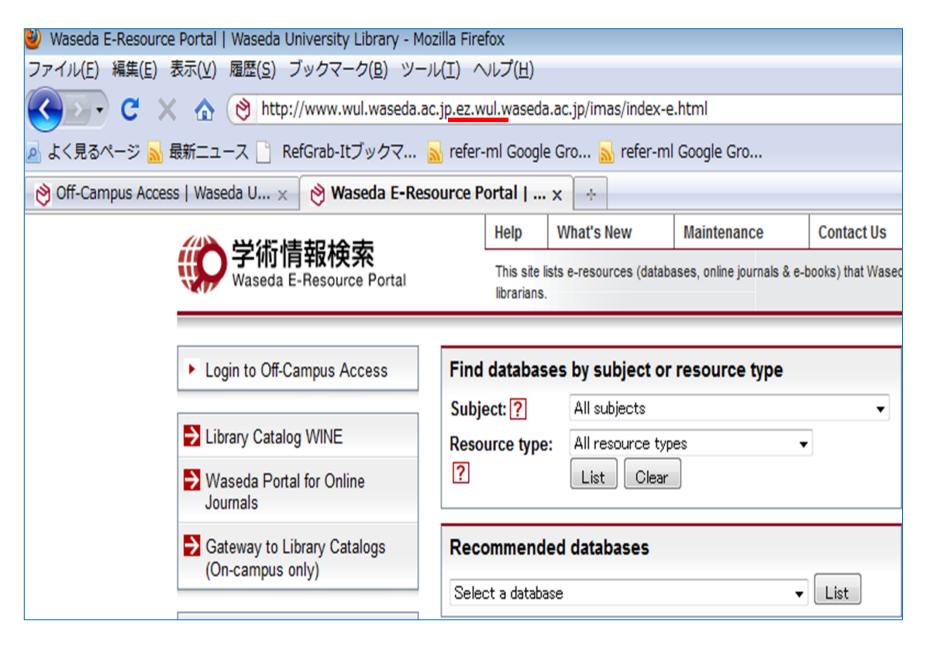
If any of the above terms are violated, the provider may suspend access by the entire university to the service.
 Library may make a claim for the damages, report the matter to your school/department or take an appropriate action.

Accept the above terms and go to Login (EZproxy1)

Accept the above terms and go to Login (EZproxy2)

Two servers for Off-Campus Access service are available. Select either EZproxy1 or 2

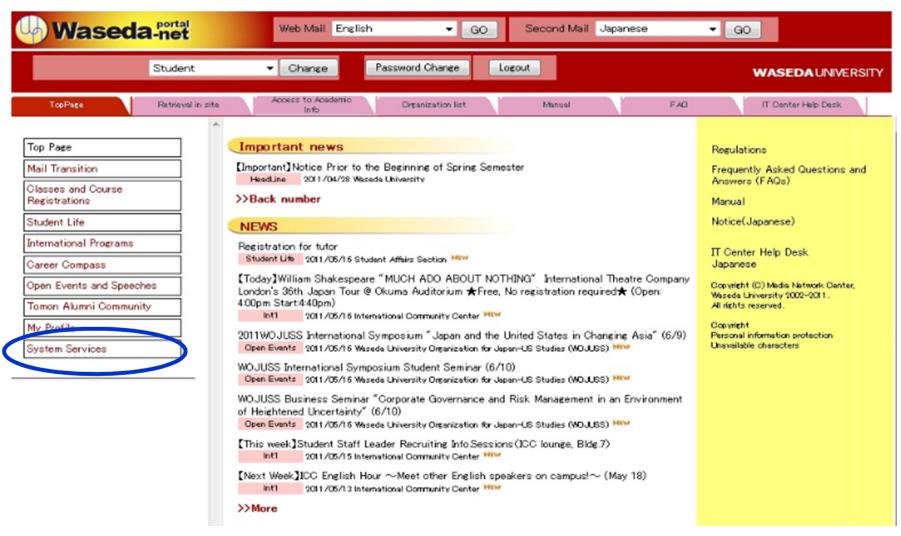
- On the first Tuesday of every month, from 10:30 am to 11:00 am, Off-Campus Access service will be temporarily unavailable for system maintenance.
- Note that not all e-resources are available from off-campus due to licensing or technical restrictions. For some
 e-resources, off-campus access is limited to certain users or it may take some time before they are available from
 off-campus.
- Library automatically collects access logs for statistical analysis. These statistics will not include any personal
 information. If an inappropriate use of the service is confirmed, the library will use the logs for necessary investigation.
- To view on-campus only web pages other than library e-resources, use "Off-campus access using VPN" provided by IT Center.

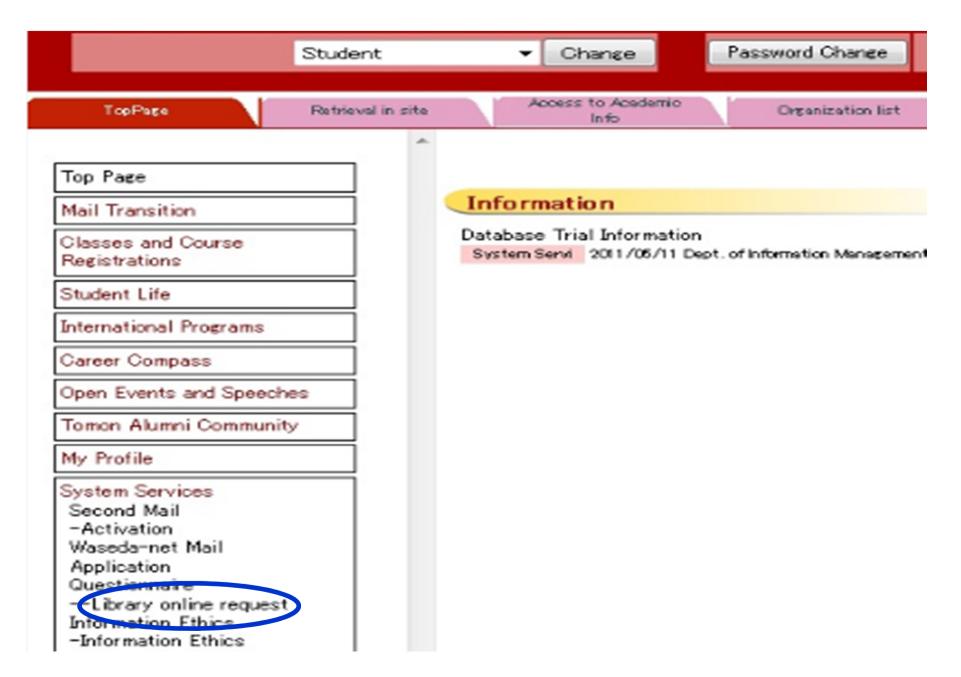


Reference Services

- Support for your material searching
- Interlibrary Loan (on campus, other university libraries or institution in Japan & abroad)
- A letter of introduction to school libraries and to outside Waseda libraries
 - → Requests can be made via Waseda-net portal

Library Online Request Services





Library Online Request Form

Basic information

Basic informatior

Quit

- After you fill in/ select each box, press "NEXT".
- Press "QUIT" to cancel the request.
- If you are a junior high school / high school student, do not use this form and please ask at the library of your school.

(*)Required

ID Number : XXXXXX1X0031

Affiliation : School of Creative Science and Engineering

Name : 早稲田 一郎

Name(In Alphabet) : WASEDA, Ichiro

E-mail address : ~~~~@toki.waseda.jp

Status (*) : Graduate Student (Master's Program)

Grade (*) : 1

Select your inquiry (*) : --- Please select ---

--- Please select ---

ILL (Interlibrary Loans) Letter of Introduction Purchase Requests

Request for books in 'PROCESS'

ILL (Interlibrary Loan)
Letter of Introduction
Purchase Requests
Request for books in
"PROCESS"
Online References

Next

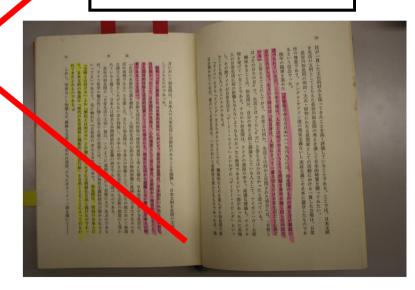
Handle library materials with Care!



Draw lines with a marker

Spill liquid on a book

Wash a book with laundry



Dos and Don'ts

- Keep Your Student ID Card with you all the time.
- Be sure that your locker is locked.
- No smoking, eating nor talking on the cell-phone.
- Refrain from talking. (You can have discussions in the Orange Zone in the Central Library)

WU Library Website



Contact Us

Library Locations

Site Map

日本語 English

Site Search







NEWS →

- ► [Event] "Library Week" 2014/10/6 -10/10 2014.08.21
- Library Hours (Summer Vacation 2014/8/2~2014 /9/20) 2014.07.17
- To students who will gaduate or complete their course of study in July or September 2014 2014.07.15
- ▶ Others Relocation and Temporary closing of School Library and Students' Reading Room(School of Political Science and Economics)/Library of Institute for Research in Contemporary Political and Economic Affairs(August 2nd, 2014- early in October) 2014.07.14
- ▶ Loan Period for the SUMMER TERM 2014.07.09
- ▶ Tokorozawa The Waseda Writing Center is Open at Tokorozawa library! 2014.06.10

Sci. & Eng. Library Website

Useful Guides in PDF and Movie are available

- Guidance for First-year students
- Academic Information Literacy for Bachelor's and Master's Theses
- IPS Guide to Online Services Oct.2011
- Conducting and managing documents

Library Week



- October 6 10
- @ the Central Library and 3 Campus libraries
- Self-guided library tour, Library Concert, Exhibition, Library Quiz, etc.

Evaluation Sheet

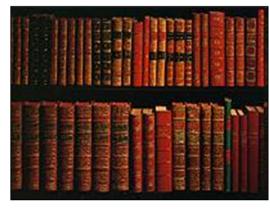
- Please fill out the evaluation sheet.
- It will help us improve the lecture.

When you have any questions on the library, please feel free to ask at the reference desk or to ask through Library Request on Wasedanet portal.

Thank you!













"Library is a treasure house of knowledge."